Agenda

Meeting: <enter details here>

Date and time: <enter details here>

Location (in person, online or hybrid): <enter details here>

Teams link (if applicable): <enter details here>

Papers: <insert link to central location of all relevant papers>

Circulation (members):

Student Members

<enter details here>

Staff Members

<enter details here>

**Actions from the previous meeting**

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| --- | --- | --- | --- | --- | --- |
| **Theme** | **Minute Reference Number** | **Action**  *Please add here the person/team you have communicated with* | **Action Owned By** | **Due Date** | **Has this been communicated to students?** |
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**Introductory items**

# Student Chair’s introduction (for note).

# Staff Chair’s introduction (for note).

* Academic Co-Chair to confirm name of Academic Co-Chair for the next academic year.

# Apologies (for note).

To note: apologies for absence.

# Minutes and actions from previous meeting (for approval).

To approve: Minutes of the previous meeting.

To review: Actions from the previous meeting.

# Declarations of interest (for note).

To note: declared conflicts of interest arising from issues on the agenda.

# Update from Library and iSolutions.

Please find links to reports here: [Library](https://sotonac.sharepoint.com/teams/UoSStudentVoice/Shared%20Documents/Forms/AllItems.aspx?ga=1&OR=Teams%2DHL&CT=1692883680069&clickparams=eyJBcHBOYW1lIjoiVGVhbXMtRGVza3RvcCIsIkFwcFZlcnNpb24iOiIyNy8yMzA3MDMwNzM0NiIsIkhhc0ZlZGVyYXRlZFVzZXIiOmZhbHNlfQ%3D%3D&id=%2Fteams%2FUoSStudentVoice%2FShared%20Documents%2FStudent%20Staff%20Liaison%20Committee%20Meetings%20%28SSLC%29%2FProfessional%20Services%20Reports%2FLibrary&viewid=e9e28d0a%2D5a70%2D4376%2D8dd2%2D34614c5614a1) / [iSolutions](https://sotonac.sharepoint.com/teams/UoSStudentVoice/Shared%20Documents/Forms/AllItems.aspx?ga=1&OR=Teams%2DHL&CT=1692883680069&clickparams=eyJBcHBOYW1lIjoiVGVhbXMtRGVza3RvcCIsIkFwcFZlcnNpb24iOiIyNy8yMzA3MDMwNzM0NiIsIkhhc0ZlZGVyYXRlZFVzZXIiOmZhbHNlfQ%3D%3D&id=%2Fteams%2FUoSStudentVoice%2FShared%20Documents%2FStudent%20Staff%20Liaison%20Committee%20Meetings%20%28SSLC%29%2FProfessional%20Services%20Reports%2FiSolutions&viewid=e9e28d0a%2D5a70%2D4376%2D8dd2%2D34614c5614a1)

# Items for discussion.

*For item b) Each Rep is given the opportunity to provide items of discussion, normally broken down into Year 3, Year 2, Year 1 and Postgraduate Taught.*

1. Feedback from all student representatives.
2. *Insert other items as applicable.*

# Review of this year’s SSLCs.

The last SSLC of the year in the summer term will review SSLC activity for the year, as well as considering the usual agenda items.

Please review these bullet points below:

* What was your SSLC able to achieve this year?
* What worked well at your SSLC?
* What will you do differently next year at your SSLC?
* What could SUSU do to further support Academic Representation at Southampton?
* Review external examiner reports (these should always be discussed at the appropriate meeting of the SSLC)

# Thank you and Any other business.